

I. CALL TO ORDER at 6:30 pm in the main floor meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance. FCTV did not broadcast due to the ongoing winter storm.

II. ANNOUNCEMENTS

1. New Building Inspector office hours are Monday and Tuesday 8:00 to 10:00 am and 12:30 to 2:00 pm; and Wednesday 10:00 am to 12 noon and 5:00 to 7:00 pm; and otherwise by appointment. Inspections will be done around these hours.
2. Trash collections were suspended today due to the weather. Thursday collection will take place on Friday February 10th and Friday collection will take place on Saturday February 11th.
3. All Town Offices are closed on Monday February 20, 2017 in observance of President's Day. Offices are open normal hours for the rest of the week. There are no delays in trash and recycling collections during the President's Day Holiday week.
4. **The Town Clerk's Office will be UNABLE TO PROCESS NH DMV transactions from Friday February 17 through Tuesday February 21, 2017. Please be sure you know of this interruption if you have a February renewal to complete. The Clerk will resume DMV processing on Wednesday February 23, 2017.**

III. LIAISON REPORTS

02/08/2017 Planning Board – Barham provided an update on the meeting held last night, including the primary business of the continuance of a Major Site Plan Application for a 145' high Cell Tower proposed to be erected on Map 1 Lot 12 on Chester Road by T-Mobile (access off Nathaniel Brown Drive). The Town Engineer had reviewed the amended plans and there were still a number of issues the Applicant needed to address. The Public Hearing was further continued.

IV. APPROVAL OF MINUTES

Selectmen reviewed minutes for meetings held on 02 February 2017 and 06 February 2017. Motion was made by Janvrin and seconded by Barham to approve 02/06/2017 as printed. The vote was unanimously approved 3-0.

Motion was made by Barham and seconded by Janvrin to approve 02/02/2017 as printed. The vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads - none

7:30 pm Library Trustees – cancelled due to weather and will reschedule

VI. OLD BUSINESS

1. Selectmen reviewed the Town Vehicle Policy, with considerable discussion about the responsibilities of anyone who drives a Town vehicle, as well as anyone who drives their own vehicle for any type of Town business. This includes Town Officials, volunteers of all types, and employees.

Selectmen discussed that anyone who drives a vehicle on any type of Town business shall be a legal driver in the State of NH, and discussed some changes to the language in the policy. They also discussed creating a form to have everyone sign, indicating they are a driver in good standing, and are obligated to follow all of the traffic laws of the State of NH, if they drive a Town vehicle or their own vehicle, for any type of Town business. This includes land use boards attending site walks, town employees and officials doing Town business, and any person who drive a Town vehicle (police, fire, highway, etc).

The Board restated that failure to follow the Town's policy makes you subject to disciplinary action.

2. In follow-up to the discussion with Chief Twiss at Monday's meeting, the Board will hold a hearing in accord with RSA 31:95-b regarding the Police Department Distracted Driver Grant funding. The grant was not awarded until after the budget process, so not included in expenses or revenues. The Board can accept the grant and expend it for the purposes outlined in the grant. This will take place at next weeks Board meeting.

3. Due to the storm, the Land Use and Building Departments were closed today, and the Town Clerk closed at noon.

4. Selectmen spent significant time reviewing the Town Hall renovations RFP and making updates to the bid specification. Major updates included review of the code review and fire rating of the work.

Selectmen highlighted the following items as part of the RFP:

- include fire rating on the sheetrock around the mechanical room as an option
- remove old rescue door, brick the area outside to match existing, and sheetrock it on the inside
- remove any reference to metal studs
- plan for a site walk with Selectmen and Rick Pinder, at 9:00 am on Saturday February 18th at the Town Hall
- update list of remaining work for all discussion items, updated to February 2017
- remove cleaning and repointing of brick, remaining brick to be housed in sheetrock for added energy efficiency, including boxing in the columns in the basement meeting room area, specification to state brick shall be framed, insulated and drywalled to window casing, with recommendation to be made on trim adjacent
- update paint to washable eggshell
- consider commercial grade laminate flooring (some cut sheets provided); include built in mat area in entryway from exterior doors
- concrete cap inside and outside the exterior windows from the parking lot (for moisture protection)

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$22,484.76 accounts payable manifest \$45,129.38 for the current week dated 10 February 2017. Motion was made by Janvrin to approve the PR manifest of \$22,484.76. Barham seconded and the vote was approved 3-0. Barham moved to approve the AP manifest of \$45,129.38. Janvrin seconded and the vote was approved 3-0. Board members reviewed and signed for review of Department Head timesheets, after some discussion.

2. Selectmen reviewed and approved FCTV Revolving Fund Manifests:
2017-3 in the amount of \$65.99 for reimbursement to Bruce White for flyers;
2017-4 in the amount of \$355.00 for May 2016 payroll reimbursement to the General Fund
(omitted in error in 2016)

Both manifests were signed by Board members.

3. Selectmen reviewed the folder of incoming correspondence.

4. Veteran's Credits – eligible and ready for approval:
 - a. 06-050.002.00B John Lord 49 Risloves Way
 - b. 03-001.001.18B Dorothy Warren 9 James Road
 - c. 03-002.002.19B Dennis Byrne 71 Tarah Way

With all in order according to Jeanne Nygren's review, motion was made by Barham to approve all three credits as listed. Janvrin seconded and the vote was approved 3-0.

5. Carlson reviewed with the Board an Eversource rebate of \$1,416.68 for the HVAC installation (energy efficiency rebate program) at the Town Hall. Bob Meade had completed this application and recently submitted it after the condensers were installed for the Town Hall HVAC system. After some discussion, the Board would like to accept and expend this money for the Town Hall renovation work, also in accord with NH RSA 31:95-b. This will be posted for a hearing in the future as well.

VIII. WORKS IN PROGRESS

IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be a work session, to be held on Thursday February 16, 2017 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin to adjourn at 8:55 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator